



## DOVER COASTAL COMMUNITY TEAM

Minutes of meeting held at Dover Town Council  
Monday 23 January 2017

### In attendance:

Bill Fawcus	(BF)	Chairman
Kevin Charles	(KC)	Project Manager
Allison Burton	(AB)	Dover Town Council
Jeremy Cope	(JC)	River Dour Group
Simon Crowley	(SC)	Dover Town Team
Joanna Jones	(JJ)	Dover Arts Development
Terry Sutton	(TS)	Dover Society
Jon Iveson	(JI)	Dover Museum
Brian Flood	(BFI)	Dover Transport Museum
Martina White	(MW)	Dover Big Local
Sue Jones	(SJ)	White Cliffs Country Tourism Alliance
Diederik Smet	(DS)	Destination Dover
Ros Daniels	(RD)	Dover Castle – English Heritage
Justine Wingate	(JW)	Port of Dover
Graham Hutchison	(GH)	Friends of Dover Castle
Clr Pam Brivio	(PB)	Dover District Council
Sandra Killick	(SK)	Minutes

### 1. Apologies for absence:

Jules Gomez	National Memorial to the Few
Glynis Farthing	Guston Parish Council
John Angell	Dover Town Team
Richard Haynes	Up on the Downs
Alistair Gould	The Bay Trust
Clr Keith Morris	Dover District Council
Mark Rose	Dover Cultural Community Events CIC
Charles Bicker	The Bay Trust
Richard Christian	Port of Dover

### 2. Agree minutes of last meeting

It was proposed and agreed that the minutes of the previous meeting were a correct record.

### 3. Matters Arising

No matters arising.

#### 4. Coastal Community Fund – Round 4 Project Updates

- **Tudor Coast**

Had very positive conversation about application and submitted answers to some additional questions.

- **Dover Town Team**

Also had positive conversation about application and have now been in touch with another Capital Advisor as bid has gone up to £3.1m. This is due to high estimate from Quantity Surveyor and base level of employment originally put as 25,000 and they wanted us to put 50,000, which we have done.

AB advised that the wall of Saxon Shore Fort runs through the Market Square and JI had liaised with Operation Nightingale and CAT who have scanned some of area and found location of wall.

#### 5. Coastal Community Fund – Round 5 Project Updates

- **Dover Museum**

Will put in bid when next round announced.

- **River Dour Project**

MW advised that at preliminary stages of trying to put project together. Aim is to initially get everyone together i.e. companies and individuals interested in project around river and adjacent areas and focus on economic, employment aspect and health and well-being. Hoping to have focal point around Crabble Corn Mill and work around that.

- **Dover Transport Museum**

Have been doing quite a lot of work as big project is looking at expanding Museum. Part of this development is to enhance museum as a community resource. Currently provide community space for various groups in district and are hosting more school visits, especially for key stage 1 and 2, and lots of visits from special interest groups. Currently looking at getting dementia friendly status. Community space is in café area which is not heated so unable to use for 4-5 months of year plus there is no disabled access to this space. Want to do improvement to this community space on heating, audio equipment and disabled lift and will prepare bid with KC so have something tangible for Round 5.

There are a number of strands to the project and we have no doubt that will have to start employing people if want the museum to run and expand in the way that we want it to. Part of project is to make museum more active and viable. Will be talking to Port of Dover as cannot continue to grow without acquisition of land.

All present support and agreed project worth taking to next stage.

- **Dover Society Project**

No further information on bid submitted by Dover Society. Idea of bid was to have a glass covered lift from East Cliff and possible tea place on Moat Bulwark.

- **Port of Dover**

Currently looking at making the event held at the Cruise Terminal over Christmas period an annual event. Figures on footfall etc. to be circulated to DCCT.

No bids that aware of currently.

**6. Request for support from Team budget**

BF told the meeting that he had met Dr Philp (BP) between Christmas and New Year and that they had had a useful discussion on mutual objectives. BP had obtained an alternative source of funding for the professional fees involved in preparing his bid for the RPH. This will contain three main elements: a major refurbishment of the entire façade and provision of a classical portal; improvements to the internal displays; and an educational centre linked to excavation plans on the lawn between the RPH and the Discovery Centre which provides the site of the Roman bath house. BP expected that the total cost of these works would be £500,000. Some concerns were expressed that this would be inadequate to do justice to the treasure within the building and the site development. BF advised that BP was taking into account the requirements of the DCCT and that he should be given full support to develop these plans in time for the next round of bidding.

The bid from Dover Arts Development for £1,000 was also considered. In view of the fact that this was now required to support a resubmitted Arts Council bid independent of the Coastal Community funding which had been declined, it was agreed that this should be put on hold pending the results of the ACE application and clarification of the RPH proposals. Accordingly, the full residual reserve of £4,000 is to be maintained by the team in support of the RPH. Demonstration of extensive public consultation is a key requisite of any bid for CCF awards and the team members expressed willingness to assist with this whenever possible.

If there are any further bids for funding from the team reserve these need to be submitted prior to the next meeting.

**7. Date of next meeting**

Thursday 9 March 2017, 2.30pm at Dover Town Council Offices.