



DOVER COASTAL COMMUNITY TEAM

Minutes of meeting held at Pines Garden Tea Room
Wednesday 24 January 2018

In attendance:

Pam Brivio	(PB)	Chairman
Kevin Charles	(KC)	Project Manager
Terry Sutton	(TS)	Dover Society
Joanna Jones	(JJ)	Dover Arts Development
Brian Flood	(BFI)	Dover Transport Museum
Diederik Smet	(DS)	Destination Dover
John Angell	(JA)	Dover Town Team
Martina White	(MW)	Dover Big Local
Sue Jones	(SJ)	Dover Town Council
Allison Burton	(AB)	Dover Town Council
Alistair Gould	(AG)	The Bay Trust
Simon Crowley	(SC)	Dover Town Team
Sandra Killick	(SK)	Minutes

1. Apologies for absence:

Stuart Jaenicke	Dover Maritime Skills Academy
Chris Valdus	The Land Trust
Jules Gomez	National Memorial to the Few
Cllr Nigel Collor	Dover District Council
Ros Daniels	Dover Castle – English Heritage
Gareth Wiltshire	National Trust
Jon Iveson	Dover Museum
Bill Fawcus	

2. Minutes of last meeting

It was agreed that the minutes of the previous meeting were a correct record.

3. Matters Arising

With regards options appraisal on Roman Painted House, PB advised that JI report not been forwarded to committee. DDC want to progress with the feasibility study and report will be circulated. The proposal that BP has put forward for Roman Painted House includes excavation of Bath House which would give opportunity for new linkage to Market Street but would need to talk to DDC about as land owners.

SJ asked if the report was circulated would we be to agree this by consensus via email – KC thought that you would but would check the Terms of Reference.

Following the meeting the Terms of Reference were checked and the following is an extract in relation to making a decision by email:

- Decisions can be made at CCT meetings or, at the discretion of the Chair, by email from the CCT members
- CCT members attending meetings or responding to emails requiring a decision must have the authority to make that decision on behalf of their organisation
- For decisions required by email, a period of no fewer than three working days will be allowed for responses
- Quorum is five members present at meetings, or five responses received by email
- All decisions will be made by consensus where possible, although a decision can be carried if 60% of CCT Team members present at the meeting or voting in response to email agree

4. Project Updates

- **River Dour Project**
Had some help from Up on the Downs and now in position to put bid in to HLF to convert old toilet block at Buckland Bridge into River Dour Centre. Big Local project along with partners, Affinity and Southern Water to turn the toilet block into an education centre showing history of river and all about flora and fauna etc.
- **Dover Town Team**
Now partnership project between Dover Town Team, DDC, KCC and Dover Town Council – partnership agreement still got to be agreed and awaiting decision from Dover legal. DDC have our bid, drawings, Traffic Management Plan and is now in Dover masterplan – awaiting meeting with Tim Ingleton to tie up and with Cllr Keith Morris to sort out where go from here. Want DDC to look at bid to improve it, use right terminology and revise plans to include Traffic Management and bus stops. Hope that it will be ready by time have to submit for next round of funding.
- **The Bay Trust**
The trust in partnership with Up on the Downs have put in bid to Heritage Lottery Fund for improvements around Samphire Hoe and Pines Garden etc.
- **Dover Transport Museum**
Finished refurbishment over winter and raised £10k of sponsorship for café refurbishments and exhibition space rebuilt. Met with Art Council and HLF and looking at upskilling of board with regards governance which will hope will be able to follow up with options appraisal for employing staff.

For this coming year will be vintage show at Regatta and transport is part of curriculum for Key Stage 1 so have lots of school visits. Number of visitors and revenue up and hope this continues this year. Have joined Wheels of Time and are biggest inductor of children into scheme.
- **Chalk Up**
New website www.chalkup21.com goes live tomorrow. First plaque is being installed today and mid project meeting being held tomorrow afternoon. Co-creation is name for second part of project.

DDC have put in a bid to Art Council England for a one-year cultural programme for Kearsney Parks in which DAD will play a strategic role.

- **Destination Dover**

Visitor survey on second or third draft so final copy will be available soon. Crabble Corn Mill have also joined Wheels of Time scheme.

6. **Any Other Business**

MW asked with regards the masterplan if this links into what we are doing for economy of Dover – KC advised that it will do when complete.

JJ said that lot of people would be interested in cultural centre in Dover and Banksy building would be interesting place to do this. Would need a Steering group of interested parties to see if could take forward and work out to see if sustainable.

7. **Date of next meeting**

21 March 2018, 2pm – venue to be confirmed.