

**Fees and Charges 2025/26**

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT
1	General	Planning Application Fees (see Appendix 1.2 - A Guide to the Fees for Planning Applications in England)	Y	See Appendix 1.2
2	General	Pre-application advice (see Appendix 1.3)	N	See Appendix 1.3
3	General	Details pursuant to conditions (see Appendix 1.2)	Y	See Appendix 1.2
4	General	Advice on compliance of conditions information (see Appendix 1.2)	Y	£43 or £145 depending on type
5	General	Printed Section 52 Agreements, Section 106 Agreements, Tree Preservation Orders and Article 4 Directions and Enforcement Notices	N	£5.00
6	General	A4 plans submitted with planning applications or other planning documents and other photocopying	N	£0.10
7	General	A3 plans submitted with planning applications or other planning documents and other photocopying	N	£0.20
8	General	Plans over A3 submitted with planning applications or other planning documents and other photocopying	N	£5.00
9	General	Research on Planning histories, PD Rights & Use classes	N	£35.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT
10	General	S.106 Monitoring Fee	N	£250 flat rate for Unilateral Undertakings/S106 for SPA mitigation £500 per trigger event S106s for financial obligations and non-financial obligations (excluding biodiversity net gain and habitat monitoring fees - see below)	
11	General	Requests to confirm historic S106 compliance	N		£150
12	General	Biodiversity Net Gain and/or Habitat Management Monitoring Fees	N	Based upon Ecologist day rate (including overheads) £682.50	Variable - dependant upon proposals
13	General	Habitat Bank Application	N	Based upon Ecologist day rate (including overheads) £682.50	Variable - dependant upon proposals
14	General	Access and use of Dover and Deal Transport Model, junction models and/or baseline data	N	Per model access required. (This does not include external consultant time costs in preparing and sharing models)	Variable - dependant upon proposals
15	General	Purchase printed copies of Planning Policy Documents	N	Per printed document.	£50 - addresses in Dover District. £70 - addresses outside Dover District

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT
16	General	Building Regulations general enquires	N	£94.00
17	General	Solicitors enquiries & other specialist advice	N	£47.00
18	General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations 2010. Copy of charges scheme available in Building Control - fees sheets available on internet	N	<a href="https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx">https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx</a>
19	General	Administration/professional charges for dealing with dangerous structures	N	£94.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
20	Garages	Standard garages to Council tenants per week.	N	£19.00
21	Garages	Standard garges to ex Council tenants who purchased their property through Right To Buy	N	£19.00
22	Garages	Garage Plots (per annum)	N	£210.00
23	Garages let at full market rent	The Gateway, Dover	N	£27.00
24	Garages let at full market rent	Dover Town Area (Harold St, Godwyne Close, Pencester)	N	£24.00

Fees and Charges 2025/26

2.2a - Deal Pier Foreshores

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
25	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November.  Adult	N	£8.00
26	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November.  Concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£4.00
27	Deal Pier Fishing	Day ticket (Winter) 08:00 to 16:00 hrs December to March.  Adult	N	£6.50
28	Deal Pier Fishing	Day Ticket (Winter) 08:00 to 16:00 hrs December-March  Concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£3.00
29	Deal Pier Fishing	Night Time (Summer designated evenings) (21:00 to 08:00 hrs)  Adult	N	£13.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
30	Deal Pier Fishing	Night Time (Summer designated evenings) (21:00 to 08:00 hrs)  Concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£7.00
31	Deal Pier Fishing	Private Hire	N	£300.00
32	Deal Pier Fishing	Competitions	N	Varies
33	Beach Plot Charges	Walmer Plot	N	£498
33a	Beach Plot Charges	Deal Plot	N	£498
33b	Beach Plot Charges	Kingsdown Plot	N	£308
33c	Beach Plot Charges	St Margarets Plot	N	£388
34	Commercial Boat Plot Charges	Deal / Walmer Commercial Plot	N	£203
35	Beach Huts	St Margaret's Bay - Annual	N	£1,535

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
36	Beach Huts	Walmer - Annual	N	£1,535
37	Beach Huts	Kingsdown - Annual	N	£1,535
38	Beach Huts	The Endeavour Centre - daily charge for private users	N	£82
39	Beach Huts	The Endeavour Centre - daily charge for schools and registered charities	N	£31
40	Sandwich Quay	Short Stay Moorings - per day (maximum 28 days)	N	£15

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
41	Statutory Street Naming and Numbering	Registering a New Property Address	N		£222.00
42	Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N		£421.00
43	Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N		£664.00
44	Statutory Street Naming and Numbering	New Street or Building Comprising 21 + units	N	For developments in excess of 20 units fee will be £670 plus £15.00 fee for each unit in excess of 20 units . No maximum fee	£723.00
45	Statutory Street Naming and Numbering	Changing Street Name	N		£886.00
46	Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering per hour	N		£99.00



No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)	Units / Comments
47	Port Health/Food safety	Unsound Food Examination: Not exceeding 1 metric tonne	N	£155	Plus disposal charge
48	Port Health/Food safety	Unsound Food Examination: Exceeding 1 metric tonne	N	£291	Plus disposal charge
49	Port Health	Ship Sanitation Certificate	Y	See Comments	Fees allocated by APHA and these are not issued until after budget setting. It is estimated these fees will range between approx £118 and £779 depending on tonnage and passenger capacity and approximately £86 for an extension to a ship sanitation certificate.
50	Port Health	Ship Sanitation: Referral Inspection	N	£129	Referral Inspection
51	Port Health	Plastic Documentary Check (PDD)	N	£54	Documentary Check (PDD) 1-5 certificates
52	Port Health	Plastic Documentary Check (PDD)	N	£78	Documentary Check (PDD) 6-10 certificates
53	Port Health	Plastic Documentary Check (PDD)	N	£108	Documentary Check (PDD) 11-20 certificates
54	Port Health	Plastic Documentary Check (PDD)	N	£137	Documentary Check (PDD) 21+ certificates
55	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Identity & Physical Checks & Sampling	N	£155	Identity, Physical Check and Sampling
56	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Laboratory Analysis	N	Assigned by laboratory	Laboratory Analysis of Sample

No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)	Units / Comments
57	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Courier Fee	N	Assigned by courier	Courier Cost for Transporting Sample to Laboratory
58	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011 - Non Compliance Fee	N	£156	Non-Compliance Fee
59	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Destruction/Re-Export Fee	N	£136	Supervising Destruction/Re-export Fee (Cost of destruction is an additional charge)
60	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011: Late Notification Fee	N	£106	Late notification Fee
61	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO: Documentary Check	N	£69	Documentary Check
62	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO: Identity, Physical Check & Sampling	N	£155	Identity, Physical Check and Sampling (N.B. Additional lab analysis and courier costs apply)
63	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Laboratory analysis of samples	N	Assigned by laboratory	Laboratory Analysis

No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)	Units / Comments
64	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Courier Cost	N	Assigned by courier	Courier Cost
65	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation 2017/625 FNAO - Non-compliance Fee	N	£156	Non Compliance Fee
66	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Late notification fee	N	£106	Late Notification Fee
67	Port Health	Official Feed and Food Controls (England) Regulations 2009 - Regulation (EU) 2017/625 FNAO - Supervising Destruction/Re-export Fee	N	£136	Supervising Destruction / Re-export Fee (Cost of destruction is an additional charge)
68	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£57	Endorsement of Cert up to 5 certs (High Risk Countries)
69	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£78	6-10 certs (High Risk Countries)
70	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£97	11-20 certs (High Risk Countries)
71	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£107	21+certs (High Risk Countries)
72	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£26	Bilateral Agreements Cert for up to 5 certs (Low Risk Countries)

No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)	Units / Comments
73	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£45	6-10 certs (Low Risk Countries)
74	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£57	11-20 certs (Low Risk Countries)
75	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£71	21+ certs (Low Risk Countries)
76	Port Health	Catch Certificates IUU Regulations - Council Regulation (EC) No. 1005/2008 - Formal Verification/Movement Control Notice	N	£79	Formal Verification / Movement Control Notice
77	Port Health	Catch Certificates IUU Regulations - Council Regulation (EC) No. 1005/2008 - Supervising Destruction/Re-Export Fee	N	£136	Supervising Destruction/Re-export Fee (Cost of destruction is an additional charge)
78	Port Health	Catch Certificates IUU Regulations - Council Regulation (EC) No. 1005/2008 - Late Notification Fee	N	£106	Late Notification Fee
79	Port Health	Catch Certificates IUU Regulations - Council Regulation (EC) No. 1005/2008 - Non-Compliance Fee	N	£156	Non Compliance Fee
80	Port Health	Organic Products Regulations 2009: Documentary Check	N	£50	Dcoumentary Check Per Certificate of Inspection
81	Port Health	Organic Products Regulations 2009: Supervising Destruction/Re-export Fee	N	£136	Supervising Destruction/Re-export Fee (Cost of destruction is an additional charge)
82	Port Health	Organic Products Regulations 2009 - Late Notification Fee	N	£106	Late Notification Fee
83	Port Health	Organic Products Regulations 2009 - Non Compliance Fee	N	£156	Non Compliance Fee

No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)	Units / Comments
84	Port Health	Water Samples on board vessels- Sampling	N	£129 for collecting the sample plus cost of each sample taken (charged in accordance with lab fees).	Set fee charged for collecting water sample. Separate charges for sample analysis and courier fee.
85	Port Health	Water Samples on board vessels - Laboratory Analysis	N	Laboratory Analysis	Laboratory costs are recharged so no income expected
86	Port Health	Water Samples on board vessels - Courier	N	Courier Cost	Courier costs are recharged so no income expected
87	Food Safety	NFHRS Re-vist	N	207	Set fee for requested NFHRS re-visit
88	Port Health	Export Health Certificates	N	£118 each including first hour of preparation of certificate. Subsequent hours are charged at staff hourly rate.	Fee per GB Export Health Certificate issued
89	Food Safety	Local Authority Export Certificates	N	£118 each including first hour of preparation of certificate. Subsequent hours are charged at staff hourly rate.	Fee per Local Authority Export Certificate issued.
90	Port Health	Staff Hourly Rate	N	£109	Hourly rate
91	Port Health	Postage of Documents	N	£6	Postage of Documents
92	Port Health	Per Document Photocopied	N	£1.20	Per Document Photocopied

No.	Detail	Narrative	Fee Set by National Government (Y/N)	Penalty if Paid Within 10 Days	Full Amount of Penalty - 14 days	Maximum Penalty on Conviction
93	S48 Anti-Social Behaviour, Crime & Policing Act 2014	Failure to comply with a Community Protection Notice	Y Section 52(7) of the ASBC&PA 2014 states that the amount must not be more than £100	No early payment discount	£100	£2500 for individual, £20k for business.
94	S33 Environmental Protection Act 1990	Fixed penalty notice for fly-tipping	Y Increased to max £1000 as part of central governments Anti-Social Behaviour Action Plan of March 2024	£500.00	£1,000	Unlimited fine and/or 5 years imprisonment.
95	S34 Environmental Protection Act 1990	Failure to produce waste documents	Y Section 34A (10) EPA 1990 states that the appropriate person may by order substitute a different amount for the amount of time being specified. if not specified £300	No early payment discount	£300	Unlimited fine on indictment, £5000 on summary
96	S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste	Y Section 5B of the control of pollution (amendment) Act 1989 states that the waste collection authority can set the amount they wish and if not specified £300	No early payment discount	£300	£5,000
97	S47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)	Y Section 47ZB of the Environmental Protection Act 1990 states that the waste collection authority can set the amount they wish and if not specified £100	No early payment discount	£100	£1,000
98	S46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)	Y Regulation 2 of the Household Waste (Fixed Penalty and Penalty Charge) Regulations 2015 state penalties can be set between £60 and £80	No early payment discount	N/A	Recoverable as a civil debt
99	S.88(1) Environmental Protection Act 1990	Litter	Y Increased to max £500 as part of the Rishi Sunak Anti social behaviour action plan	£75.00	£100	£2,500
100	The Littering from vehicles outside London (keepers: civil penalties) Regs 2018. S 87 & 88 EPA '90	Littering from a vehicle	Y Reg 6 of the Littering from Vehicles Outside London (Keepers: Civil Penalties) Regulations 2018 state the Amount of penalty is what the local authority has listed for depositing litter under s88(6A) of the EPA 1990	N/A	N/A	FPN amount doubles to £150 after 28 day payment period & becomes recoverable as a civil debt with any additional recovery fees.
101	S34 Environmental Protection Act 90	Failure to fulfil householders Duty of Care	Y Section 34ZA (8) EPA 1990 sets a limit of £600	No early payment discount	£200	Unlimited on indictment, £5000 on summary

No.	Detail	Narrative	Fee Set by National Government (Y/N)	Penalty if Paid Within 10 Days	Full Amount of Penalty - 14 days	Maximum Penalty on Conviction
102	S.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith	N/A Repealed and only utilised if no PSPO	Legislation still in force but fouling now dealt with under Public Spaces Protection Orders. May be reintroduced if PSPOs rescinded or not renewed.	N/A	N/A
103	The Public Space Protection Order (Dover District Council) 2022	Failure to comply with Public Space Protection Order	Y Section 68(6) ASBC&PA 2014 caps limit at £100	£75	£100	£1,000

No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)
104	Dog Control	Removal of stray dogs to kennels or direct to owner	Y	£100
105	Dog Control	Out of hours Dog Collection	N	£75
106	Dog Control	Kennelling / admin / transportation fee per calendar day (up to a maximum of seven days)	N	£32.50
107	Private Water Supplies	Risk Assessment (RA)	N	£1000 for new application, £500 for statutory 5-yearly review of existing assessment.
108	Private Water Supplies	Officer Sampling Visit	N	£125
109	Private Water Supplies	Investigation	N	Hourly rate x officer time. Maximum fee £500.
110	Private Water Supplies	Granting an Authorisation	N	Hourly rate x officer time. Maximum fee £500.
111	Private Water Supplies	Analysing a Sample under Reg 10 (Single small supplies)	N	Maximum of £600
112	Private Water Supplies	Analysing of sample parameters A&B.	N	Maximum of £600



No.	Detail	Narrative	Set by Government Y/N	Maximum Charges inc VAT (where applicable)
113	Private Water Supplies	Analysing a Sample (Audit monitoring)	N	£0
113	Contaminated Land Enquiry	Up to 250m distance	N	£50.00
114	Contaminated Land Enquiry	Up to 500m distance	N	£100
115	Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y	£12,000
116	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y	£12,000
117	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y	£12,000
118	Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y	£12,000
119	Public Health Funerals	Officers admin fees in arranging funeral	N	Maximum of £500

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
120	General	Adults	N	£0.00
121	General	Children	N	£0.00
122	General	OAP	N	£0.00
123	General	Family Day	N	£0.00
124	General	Family Ticket (2 adults, 2 children)	N	£0.00
125	General	Schools	N	£0.00
126	General	Schools Service 2 hour workshop at Museum per class max 30 pupils	N	£225.00
127	General	Schools Service: 2 hour workshop at Museum per pupil	N	£0.00
128	General	Schools Service 1 hour workshop at Museum per class, max 30 pupils,	N	£102.00
129	General	Talks and artefact handling at Museum per pupil	N	£0.00
130	General	Festivals per class, max 30 pupils	N	£715.00
131	General	Roman/Victorian/Tudor Festivals per pupil	N	£0.00
132	General	School Online Package	N	£205.00
133	General	Curator talks at Dover Museum per group	N	£92.00
134	General	Curator talks (other venues)	N	£92.00
135	General	Photo repro stills - TV, Film, Video per image (UK/EC rights)	N	£82.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
136	General	Photo repro stills - TV, Film, Video per image (Worldwide Rights)	N	£143.00
137	General	Photo repro stills - books/periodicals (commercial) per image	N	£62.00
138	General	Photo repro stills - books/periodicals (academic and local history) per image	N	£26.00
139	General	Film and video broadcast - network continuing use, one country per second	N	£26.00
140	General	Film and video broadcast - network continuing use, EC region per second	N	£77.00
141	General	Film and video broadcast - network continuing use, world per second	N	£31.00
142	General	Film and video broadcast - network continuing use, world per second	N	£36.00
143	General	Film and video broadcast - commercials etc. world per second	N	£72.00
144	General	Cost of Preparing and sending film and video per order	N	£41.00
145	General	Cost of preparing and sending digital images per order	N	£12.50
146	General	Cost of preparing and sending digital images on CD per order	N	£21.00
147	General	Film and video non-broadcast Educational continuing use world (Rights)	N	£7.30
148	General	Film and video non-broadcast corporate non theatrical continuing use world (Rights)	N	£12.50
149	General	Digital Commercial High Resolution email (Rights)	N	£15.50
150	General	Digital Commercial Rescan email (Rights)	N	£21.00
151	General	Digital Commercial Internet single use email (Rights)	N	£180.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
152	General	Digital Commercial Exhibition (Rights)	N	£46.00
153	General	Digital Commercial Publication (Rights)	N	£58.00
154	General	Digital Commercial Newspaper National (Rights)	N	£85.00
155	General	Deposition of archaeological archive - per box	N	£115.00
156	General	Hire of cinema space	N	£35 per hour
157	General	Hire of Roman Lawn for Community Event or event run by a registered charity - per day	N	£72.00
158	General	Hire of Roman Lawn for Community Event or event run by a registered charity - deposit	N	£306.00
159	General	Hire of Roman Lawn for Commercial Event - per day	N	£285.00
160	General	Hire of Roman Lawn for Commercial Event - deposit	N	£1,515.00
161	General	Schools Service 2 hour workshop at Roman Painted House per class, max 30 pupils	N	£255.00
162	General	Schools Service: 2 hour workshop at Roman Painted House per pupil	N	n/a
163	General	Schools Service 1 hour workshop at Roman Painted House per class, max 30 pupils	N	£123.00
164	General	Talks and artefact handling at Roman Painted House per pupil	N	n/a
165	General	Festivals at Roman Painted House per class, max 30 pupils	N	£765.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
166	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Adult	N	Per booking	£75.00
167	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Junior size pitch	N	Per booking	£32.00
168	Sports - Parks and Recreation Grounds	Rugby: Pitch Hire	N	Per booking	£75.00
169	Trees	High Hedges Complaint Fee	N	Per application	£450.00
170	Parks	Small Commercial/standard Event - Operating Day	N	Inflation increase in line with DDC staff award	£276.00
171	Parks	Small Commercial Event - Non-Operating Day	N	Inflation increase in line with DDC staff award	£69.00
172	Parks	Small Commercial Event - Deposit	N	Inflation increase in line with DDC staff award	£1,484.00
173	Parks	Large Commercial Event - Operating Day	N	Inflation increase in line with DDC staff award	£816.00
174	Parks	Large Commercial Event - Non-Operating Day	N	Inflation increase in line with DDC staff award	£138.00
175	Parks	Large Commercial Event - Deposit	N	Inflation increase in line with DDC staff award	£1,484.00
176	Parks	Mobile Exhibition - Per Day	N	Inflation increase in line with DDC staff award	£120.00
177	Parks	Mobile Exhibition - Deposit	N	Inflation increase in line with DDC staff award	£297.00
178	Parks	Community Event or Event run by a registered charity - per day	N	Inflation increase in line with DDC staff award	£69.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
179	Parks	Community Event or Event run by a registered charity - per deposit	N	Inflation increase in line with DDC staff award	£297.00
180	Parks	Use of parks for commercially run fitness and similar activities - fee per session	N	Inflation increase in line with DDC staff award	£38.00
181	Parks	Commemorative Trees	N	More of a true reflection of costs to procure and maintain a tree until establishment	£1,000.00
182	Parks	Memorial benches – installation and 10 years maintenance	N	Per bench	£3,500.00
183	Parks	Memorial benches – additional 5 years maintenance	N	Per bench	£500.00
184	Parks	Memorial Benches administration fee	N	More in line with a 25% admin charge of the cost of works	£350.00
185	Parks	Commemorative Plaques	N		£300.00
186	General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	Inflation increase in line with DDC staff award	£975.00
187	General	Purchase of Grave Space - Child under 12 years	N	Inflation increase in line with DDC staff award	£0.00
188	General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	Inflation increase in line with DDC staff award	£276.00
189	General	Garden of Remembrance - right to erect a tablet	N	Inflation increase in line with DDC staff award	£131.00
190	General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	Inflation increase in line with DDC staff award	£259.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
191	General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	Inflation increase in line with DDC staff award	£117.00
192	General	Right to place on any flagstone, headstone, kerbstone, border stone, inscribed vase, tablet or monument, each further inscription	N	Inflation increase in line with DDC staff award	£103.00
193	General	Replacement of a headstone with a new headstone	N	Inflation increase in line with DDC staff award	£58.00
194	General	Right to place kerb - depending upon location within cemetery	N	Inflation increase in line with DDC staff award	£551.00
195	General	Search in Burial Register (to be charged when time involved exceeds 1 hr)	N	Inflation increase in line with DDC staff award	£82.00
196	General	Interment of Ashes (excluding caskets or urns)	N	Inflation increase in line with DDC staff award	£276.00
197	General	Admin fee for Burials with Ashes	N	Inflation increase in line with DDC staff award	£71.00
198	General	Interment of cremated remains in any grave	N	Inflation increase in line with DDC staff award	£276.00
199	General	Interment of a stillborn child or child under 6 months	N	Inflation increase in line with DDC staff award	£82.00
200	General	Interment of a child exceeding 6 months but under 12 years	N	Inflation increase in line with DDC staff award	£350.00
201	General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	Inflation increase in line with DDC staff award	£1,161.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
202	General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	Inflation increase in line with DDC staff award	£890.00
203	General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	Inflation increase in line with DDC staff award	£1,420.00
204	General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	Inflation increase in line with DDC staff award	£1,145.00
205	General	Interment of an adult or child exceeding 12 years: triple depth	N	Inflation increase in line with DDC staff award	£1,683.00
206	General	One Off Contribution For Maintenance For Coffin Burials	N	Above inflation increase due to the long expected periods of maintenance (in excess of 50 years)	£500.00
207	General	One Off Contribution For Maintenance For Cremated Remains	N	Above inflation increase due to the long expected periods of maintenance (in excess of 50 years)	£225.00
208	General	Use of Chapel	N	Inflation increase in line with DDC staff award	£220.00
209	General	ERB tranfer fee	N	Inflation increase in line with DDC staff award	£98.00

The above charges apply where the person to be interred is, or immediately before death was a resident in the Dover District Council area, or in the case of a stillborn child, where the parents (or one of them) are residents of the District.



No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
210	Domestic Recycling & Refuse Collection	Supply of single purple refuse sack	N	£3.00
211	Domestic Recycling & Refuse Collection	Supply of additional roll of purple refuse sacks	N	£35.00
212	Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	£51.25
213	Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	£64.50
214	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	£64.50
215	Domestic Recycling & Refuse Collection	Delivery and Loan of 240 litre bin - Garden Waste	N	£41.00
216	Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	£101.50
217	Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	£336.00
218	Domestic Recycling & Refuse Collection	Supply & Delivery of (plastic) 1100 L bin	N	£377.00
219	Domestic Recycling & Refuse Collection	Supply & Delivery of (Metal) 1100 L bin	N	£610.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
220	Domestic Recycling & Refuse Collection	Supply & Delivery of 55 L Black Box or Blue Box	N	£20.00
221	Domestic Recycling & Refuse Collection	Supply & Delivery of 23 L Kerbside Caddy for food collections	N	£20.00
222	Domestic Recycling & Refuse Collection	Supply & Delivery of 7 L Kitchen Caddy for food collections	N	£15.00
223	Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	£128.00
224	Domestic Recycling & Refuse Collection	Green Waste Collections Annual Subscription Wheeled-bin-based service	N	£64.25
225	Domestic Recycling & Refuse Collection	Bulk Domestic Waste Collection (up to 3 items) - "POPs" containing items (i.e. upholstered furnishings)	N	£57.50
226	Domestic Recycling & Refuse Collection	Bulk Domestic Waste Collection (up to 3 items) - Non "POPs" containing items	N	£57.50
227	Domestic Refuse	Bulk Domestic Waste Collection (per additional item added to existing collection)	N	£8.20
228	Domestic Refuse	Bulk Domestic Waste Collection - Administration fee for changes or cancellations	N	£5.00
229	Street Cleansing	Supply and install a standard litter bin - 110 L	N	£390.00

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
230	Street Cleansing	Supply and install a dog bin - 50 L	N	£400.00
231	Street Cleansing	Supply and install a dog bin - 25 L	N	£195.00
232	Street Cleansing	Supply and install a multi-section recycling bin	N	£1,540.00
233	Street Cleansing	Annual fee to empty a litter bin (main high streets excluded)	N	£195.00
234	Street Cleansing	Annual fee to empty a dog bin (main high street excluded)	N	£195.00
235	Street Cleansing	Annual fee to empty a recycling bin (main high street excluded)	N	£195.00
236	Street Cleansing	Annual fee to empty a litter bin - High Street Area	N	£450.00

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
237	General	Engrossments (Right to Buy – Freehold / Leasehold Transactions)	N	Per unit charge due to restriction on the Legal admin charge from Housing Act 1985	£160
238	General	All charges for legal professional work being met by third parties (excluding Section 106 work)	N	Per hour charge	£275
239	General	Legal professional work in relation to Section 106 Agreements	N	Per hour, but subject to a minimum charge of £1300 for a new agreement and £800 for a variation	£275
240	General	Administration charge for professional work undertake in respect of Post-Right-to-Buy matters	N	Per unit charge due to restriction on the Legal admin charge from Housing Act 1985	£160

No.	Detail	Narrative	Set by Government Y/N	Units / Comments	Charges inc VAT (where applicable)
241	Access to Information and Data Protection Acts	Inspection of list of background papers	Y	Freedom of Information free up to 18 hour limit	£0.00
242	Access to Information and Data Protection Acts	Inspection of each set of documents	Y	Freedom of Information free up to 18 hour limit	£0.00
243	Access to Information and Data Protection Acts	Inspection of personal data	Y	Change in legislation from May 2018 - no longer able to make a charge for this information.	£0.00
244	Access to Information and Data Protection Acts	Environmental Information Request	Y	No change as under the legislation charges are discouraged and if made should be reasonable and not deter some one from making a request	£32.00

No.	Detail	Narrative	Charges inc VAT (where applicable)
245	Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Various  Please enquire within the elections department for fees

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
246	General	Optional Printed Enquiry (in Part 2 of Con 290)	N	£17.15
247	General	Optional Printed Enquiry (in Part 2 of Con 290 - question 22)	N	£26.95
248	General	Search in respect of any extra parcel of land (CON29)	N	£15.31
249	General	Existing Conveyancing Form (CON29)	N	£165.50
250	General	CON29 Q1.1(a,b,c,d,e,f,g,h,i)	N	£18.53
251	General	CON29 Q1.1(j,k,l)	N	£13.48
252	General	CON29 Q1.2	N	£11.32
253	General	CON29 Q2.2. 2.3, 2.4, 2.5 (Refer to KCC)	N	£19.81
254	General	CON29 Q3.1	N	£4.04
255	General	CON29 Q3.3(a,b,c)	N	£4.04
256	General	CON29 Q3.5 (a,b)	N	£4.04

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
257	General	CON29 Q3.7	N	£4.45
258	General	CON29 Q3.8	N	£6.47
259	General	CON29 Q3.9 (a,b,c,d,e,f,g,h,i,j,k,l,m,n)	N	£5.66
260	General	CON29 Q3.10 (a,b,c,d,e,f,g,h)	N	£4.39
261	General	CON29 Q3.11(a,b)	N	£5.66
262	General	CON29 Q3.12	N	£4.04
263	General	CON29 Q3.13(a,b,c)	N	£6.47
264	General	CON29 Q3.14	N	£4.85
265	General	CON29 Q3.15 (a,b)	N	£4.04
266	General	Highways dataset includes: 2.1(a,b,c,d) 3.2 3.4 (a,b,c,d,e,f) 3.6 (a,b,c,d,e,f,g,h,i,j,k,l) 3.7 (e) 3.12	N	£44.20



No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
267	General	Personal Search Land Charges Register	Y	N/A - Service will have transferred to HM Land Registry

No.	Detail	Narrative	Set by Government Y/N	Units	Charges inc VAT (where applicable)
268	Guest Room Rental	Rental of Guest Room in Sheltered Housing Blocks	N	6	£23.84 for first night £17.12 per night thereafter
269	Rent of Common Rooms	Rental of Common Rooms in Sheltered Housing Blocks	N	6	£5 per hour
270	Keys	Assa Keys for Communal Buildings	N	10	£31.00
271	Leaseholders	Solicitors enquiries from potential leaseholders	N	25	£171.00
272	Notice of Transfer	Change of Leaseholder details	N	25	£112.75
273	Leaseholders	Management Fee	N	420	£280.00
274	Retrospective Consent	Retrospective consent from Housing to make alterations at Council Properties	N		
275	Sheltered Housing Charges	Accommodation based service - sheltered	N	291	£15.12
276	Sheltered Housing Charges	Alarm Service	N	322	£0.77
277	First Homes	Developers Fee for sales	Y	20	£150.00
278	Shared Ownership	Administration Fee for Flats	N	29	£280.12

No.	Detail	Narrative	Set by Government Y/N	Units	Charges inc VAT (where applicable)
279	Shared Ownership	Administration Fee for Houses	N	15	£168.07
280	General	Registration Fee for Self-Build Register	N	2	£30
281	General	Renewal Fee for Self-Build Register	N	2	£15
282	Homelessness	Intensive Housing Management Charge Interim Accommodation	N	126	£21.70
283	Homelessness	B & B charges	N	40	£8.40 (Under 25) £9.10 (Over 25)

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
284	Finance	Court Summons for Council Tax and Business Rates	N	£97
285	Finance	Liability Order for Council Tax and Business Rates	N	£80

No.	Detail	Narrative	Set by Government Y/N	Units	Charges inc VAT (where applicable)
286	HMO Licensing	Fee for Initial application for HMO licence for up to 8 habitable rooms.	N	Fee for up to 8 habitable rooms. £100 reduction for accredited landlords	£1,260
287	HMO Licensing	Additional fee for initial HMO licence for any additional habitable rooms above 8.	N	Fee for each habitable rooms above 8.	£70
288	HMO Licensing Renewal	Application fee for HMO licence renewal for up to 8 habitable rooms.	N	Fee for up to 8 habitable rooms. £100 reduction for accredited landlords	£966
289	Immigration Inspection	Requests to inspect properties and provide report of suitability of property for immigration	N	For one property inspection	£184
290	HMO Pre-application Inspection	By request inspection of potential HMO before application	N	For one property inspection visit and short report	£184
291	HMO Pre-application consultation	By request phone or video consultation concerning potential HMO before application	N	Per hour or part thereof	£105
292	HMO Licensing Renewal	HMO licence renewal fee for any additional habitable rooms above 8.	N	Fee for each habitable rooms above 8	£53
293	Housing Act Notices	Improvement notice and Prohibition Order	N	Charge for simple notice. Plus legal and specialist report costs.	£550
294	Housing Act Notices	Improvement notice and Prohibition Order	N	Charge for standard notice. Plus legal and specialist report costs.	£735
295	Housing Act Notices	Improvement and Prohibition notice	N	Charge for complex notice. Plus legal and specialist report costs.	£866

No.	Detail	Narrative	Set by Government Y/N	Units	Charges inc VAT (where applicable)
296	Housing Act Notices	Suspended Improvement notice and Prohibition Order	N	Same charge for Improvement notices above. Charge can be cancelled at PSHM discretion. £50 for annual review	£866
297	Housing Act Notices	Emergency Remedial Action	N	For each notice. Plus legal and specialist report costs.	£893
298	Housing Act Notices	Demolition Order	N	For each notice. Plus legal and specialist report costs.	£893
299	Mobile Homes Act 2013 licence	Initial Licence fee	N	For each pitch	£69
300	Mobile Homes Act 2013 licence	Annual licence fee	N	For each pitch	£13
301	Mobile Homes Act 2013 licence	Transfer of licence	N	For each licence	£394
302	Mobile Homes Act 2013 licence	Expansion fee	N	For each expansion plus £10 for each additional unit	£263
303	Mobile Homes Act 2013 licence	Fee for depositing rules	N	Fee for depositing rules	£42
304	Mobile Homes Act 2013 licence	Charge for notices	N	For each notice. Plus legal and specialist report costs.	£368
305	The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Penalty notice for each breach of requirement of letting agent or managing agent to belong to a redress scheme	Max yes	£1500 for first offence; £3000 for second offence; £5000 for third and subsequent offence	£1,500
306	Financial Penalties under the Housing Act 2004	Penalty is calculated from methodology contained in PSH enforcement Policy. Max penalty £30,000	Max yes		

No.	Detail	Narrative	Set by Government Y/N	Units	Charges inc VAT (where applicable)
307	Financial Penalties under the (Redress Schemes for Lettings Agency Work and Property Management Work)	Penalty charge of £5,000 for not belonging to Redress Scheme	Max yes		
308	Penalty Charge (The Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Financial penalty of up to £5,000 for not installing and maintaining smoke detectors.	Max yes		
309	Penalty Charge (Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015)	Financial penalty of up to £5,000 for letting a property with an EPC below E	Max yes		

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
310	Personal Licences	Grant or Renewal	Y	£37
311	Personal Licences	Change of Name or Address	Y	£10.50
312	Personal Licences	Theft, Loss etc.	Y	£10.50
313	Premises & Club Licences	Theft, Loss etc.	Y	£10.50
314	Premises & Club Licences	Change of Name or Address	Y	£10.50
315	Premises & Club Licences	Change of Club Rules	Y	£10.50
316	Premises & Club Licences	Vary DPS	Y	£23
317	Premises & Club Licences	Transfer Licence	Y	£23
318	Premises & Club Licences	Interim Authority	Y	£23
319	Premises & Club Licences	Notification Interest	Y	£21



No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
320	Premises & Club Licences	Provisional Statement	Y	£315
321	Premises & Club Licences	Minor Variation	Y	£89
322	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100
323	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190
324	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315
325	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450
326	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635
327	Premises & Club Licences	Annual Fee NDR Band A	Y	£70
328	Premises & Club Licences	Annual Fee NDR Band B	Y	£180
329	Premises & Club Licences	Annual Fee NDR Band C	Y	£295

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
330	Premises & Club Licences	Annual Fee NDR Band D	Y	£320
331	Premises & Club Licences	Annual Fee NDR Band E	Y	£350
332	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000
333	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000
334	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000
335	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000
336	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000
337	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000
338	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000
339	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
340	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000
341	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000
342	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	Y	£64,000
343	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500
344	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000
345	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000
346	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000
347	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000
348	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000
349	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
350	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000
351	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000
352	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000
353	Large Scale Events	Annual fee 90,000 and over	Y	£32,000
354	Temporary Event Notices	New Notice	Y	£21
355	Temporary Event Notices	Theft, Loss etc.	Y	£10.50

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
356	Bingo Club	Licence Application	N	£3,500
357	Bingo Club	Annual Fee	N	£950
358	Bingo Club	Application to Vary	N	£1,750
359	Bingo Club	Application to Transfer	N	£1,200
360	Bingo Club	Application for Reinstatement	N	£1,200
361	Bingo Club	Application for Provisional Statement	N	£3,500
362	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200
363	Bingo Club	Copy of Licence	N	£25
364	Bingo Club	Notification of Change	N	£50
365	Betting Premise (excluding Tracks)	Licence Application	N	£3,000
366	Betting Premise (excluding Tracks)	Annual Fee	N	£575

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
367	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250
368	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200
369	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200
370	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000
371	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200
372	Betting Premise (excluding Tracks)	Copy of Licence	N	£25
373	Betting Premise (excluding Tracks)	Notification of Change	N	£50
374	Track	Licence Application	N	£2,500
375	Track	Annual Fee	N	£950
376	Track	Application to Vary	N	£1,250
377	Track	Application to Transfer	N	£950

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
378	Track	Application for Reinstatement	N	£950
379	Track	Application for Provisional Statement	N	£2,500
380	Track	Licence Application (Provisional Statement Holders)	N	£950
381	Track	Copy of Licence	N	£25
382	Track	Notification of Change	N	£50
383	Family Entertainment Centre	Licence Application	N	£2,000
384	Family Entertainment Centre	Annual Fee	N	£725
385	Family Entertainment Centre	Application to Vary	N	£1,000
386	Family Entertainment Centre	Application to Transfer	N	£950
387	Family Entertainment Centre	Application for Reinstatement	N	£950
388	Family Entertainment Centre	Application for Provisional Statement	N	£2,000

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
389	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950
390	Family Entertainment Centre	Copy of Licence	N	£25
391	Family Entertainment Centre	Notification of Change	N	£50
392	Adult Gaming Centre	Licence Application	N	£2,000
393	Adult Gaming Centre	Annual Fee	N	£950
394	Adult Gaming Centre	Application to Vary	N	£1,000
395	Adult Gaming Centre	Application to Transfer	N	£1,200
396	Adult Gaming Centre	Application for Reinstatement	N	£1,200
397	Adult Gaming Centre	Application for Provisional Statement	N	£2,000
398	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200
399	Adult Gaming Centre	Copy of Licence	N	£25



No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
400	Adult Gaming Centre	Notification of Change	N	£50
401	New Small Casino	Licence Application	N	£8,000
402	New Small Casino	Annual Fee	N	£5,000
403	New Small Casino	Application to Vary	N	£4,000
404	New Small Casino	Application to Transfer	N	£1,800
405	New Small Casino	Application for Reinstatement	N	£1,800
406	New Small Casino	Application for Provisional Statement	N	£8,000
407	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000
408	New Small Casino	Copy of Licence	N	£25
409	New Small Casino	Notification of Change	N	£50
410	New Large Casino	Licence Application	N	£10,000
411	New Large Casino	Annual Fee	N	£10,000

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
412	New Large Casino	Application to Vary	N	£5,000
413	New Large Casino	Application to Transfer	N	£2,150
414	New Large Casino	Application for Reinstatement	N	£2,150
415	New Large Casino	Application for Provisional Statement	N	£10,000
416	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000
417	New Large Casino	Copy of Licence	N	£25
418	New Large Casino	Notification of Change	N	£50
419	Regional Casino	Licence Application	N	£15,000
420	Regional Casino	Annual Fee	N	£15,000
421	Regional Casino	Application to Vary	N	£7,500
422	Regional Casino	Application to Transfer	N	£6,500
423	Regional Casino	Application for Reinstatement	N	£6,500
424	Regional Casino	Application for Provisional Statement	N	£15,000

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
425	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000
426	Regional Casino	Copy of Licence	N	£25
427	Regional Casino	Notification of Change	N	£50
428	Temporary Use Notice	Application Fee	Y	£500
429	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50
430	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150
431	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50
432	Family Entertainment Centre Unlicensed	Permit Application Fee	Y	£300
433	Family Entertainment Centre Unlicensed	Permit Renewal Fee (Permits last for a period of 10 years)	Y	£300
434	Prize Gaming	Permit Application Fee	Y	£300
435	Prize Gaming	Permit Renewal Fee	Y	£300

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
436	Club Gaming	Permit Application Fee	Y	£200
437	Club Gaming	Permit Annual Fee	Y	£50
438	Club Gaming	Permit Renewal Fee (due every 10 years)	Y	£200
439	Club Gaming Machine	Permit Application Fee	Y	£200
440	Club Gaming Machine	Permit Annual Fee	Y	£50
441	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100
442	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50
443	Gaming Machine Permit	Annual Fee	Y	£100

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
444	Gambling Permits	Copy of permit (FEC, Prize Gaming, Notification of 2 or less machines, 3+ machines, Club Gaming Permit, Club Gaming Machine Permit	Y	£15
445	Small Society Lotteries	Registration Fee	Y	£40
446	Small Society Lotteries	Annual Fee	Y	£20

Fees and Charges 2025/26

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
447	Health	Premise Registration	N	£255
448	Health	Additional Practitioner	N	£112
449	Health	Minor Variation	N	£56
450	Health	Copy of Licence	N	£12
451	Health	Events - Premises	N	£175
452	Health	Events - each additional practitioner	N	£25
453	Animal Licensing	Boarding Establishments (new application 1 or 2 stars)	N	£440
454	Animal Licensing	Boarding Establishments (new application 3 or 4 stars)	N	£525
455	Animal Licensing	Boarding Establishments (new application 5 stars)	N	£605
456	Animal Licensing	Boarding Establishments (renewal 1 or 2 stars)	N	£365
457	Animal Licensing	Boarding Establishments (renewal 3 or 4 stars)	N	£455
458	Animal Licensing	Boarding Establishments (renewal 5 stars)	N	£535
459	Animal Licensing	Home Boarding (new application 1 or 2 stars)	N	£370

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
460	Animal Licensing	Home Boarding (new application 3 or 4 stars)	N	£460
461	Animal Licensing	Home Boarding (new application 5 stars)	N	£515
462	Animal Licensing	Home Boarding (renewal 1 or 2 stars)	N	£300
463	Animal Licensing	Home Boarding (renewal 3 or 4 stars)	N	£395
464	Animal Licensing	Home Boarding (renewal 5 stars)	N	£450
465	Animal Licensing	Dog Breeding Establishments (new application 1 or 2 Stars)	N	£550
466	Animal Licensing	Dog Breeding Establishments (new application 3 or 4 Stars)	N	£675
467	Animal Licensing	Dog Breeding Establishments (new application 5 Stars)	N	£790
468	Animal Licensing	Dog Breeding Establishments (renewal 1 or 2 stars)	N	£450
469	Animal Licensing	Dog Breeding Establishments (renewal 3 or 4 stars)	N	£570
470	Animal Licensing	Dog Breeding Establishments (renewal 5 stars)	N	£685
471	Animal Licensing	Dangerous Wild Animals (new application)	N	£270
472	Animal Licensing	Dangerous Wild Animals (renewal) (every 2 years)	N	£230

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
473	Animal Licensing	Performing Animals (Exhibition of animals) (new application)	N	£560
474	Animal Licensing	Performing Animals (Exhibition of animals) (renewal application)	N	£500
475	Animal Licensing	Selling of Animals as Pets (new application 1 or 2 stars)	N	£530
476	Animal Licensing	Selling of Animals as Pets (new application 3 or 4 stars)	N	£650
477	Animal Licensing	Selling of Animals as Pets (new application 5 stars)	N	£755
478	Animal Licensing	Selling of Animals as Pets (renewal 1 or 2 stars)	N	£505
479	Animal Licensing	Selling of Animals as Pets (renewal 3 or 4 stars)	N	£625
480	Animal Licensing	Selling of Animals as Pets (renewal 5 stars)	N	£730
481	Animal Licensing	Hiring out of Horses (New application 1 or 2 stars)	N	£640
482	Animal Licensing	Hiring out of Horses (New application 3 or 4 stars)	N	£800
483	Animal Licensing	Hiring out of Horses (New application 5 stars)	N	£960
484	Animal Licensing	Hiring out of Horses (renewal 1 or 2 stars)	N	£515
485	Animal Licensing	Hiring out of Horses (renewal 3 or 4 stars)	N	£675



No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
486	Animal Licensing	Hiring out of Horses (renewal 5 stars)	N	£840
487	Animal Licensing	Zoos (new application)	N	£950
488	Animal Licensing	Zoos (renewal) (every 6 years)	N	£780
489	Animal Licensing	Arranging Provision of Home Boarding (new application 1 or 2 stars)	N	£320
490	Animal Licensing	Arranging Provision of Home Boarding (new application 3 or 4 stars)	N	£430
491	Animal Licensing	Arranging Provision of Home Boarding (new application 5 stars)	N	£525
492	Animal Licensing	Arranging Provision of Home Boarding (renewal 1 or 2 stars)	N	£310
493	Animal Licensing	Arranging Provision of Home Boarding (renewal 3 or 4 stars)	N	£420
494	Animal Licensing	Arranging Provision of Home Boarding (renewal 5 stars)	N	£520
495	Animal Licensing	Arranging Provision of Home Boarding (additional cost per host)	N	£100

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
496	Animal Licensing	Replacement Licence	N	£16
497	Animal Licensing	Minor Variation	N	£27
498	Animal Licensing	Full Variation	N	£180
499	Animal Licensing	Re-rate	N	£140
500	Animal Licensing	Additional Activities	N	£100
501	Street Trading Consent	Grant £302 Non refundable to be submitted with application, a further £192 is due if application is approved to cover regulation.	N	£580
502	Street Trading Consent	Annual Renewal	N	£275
503	Street Trading Consent	Occasional	N	£145
504	Street Trading Consent	Occasional Street Market Up to 25 stalls then £10 per stall thereafter	N	£280
505	Street Trading Consent	Tables & Chairs (New)	N	£200
506	Street Trading Consent	Tables & Chairs (Renewal)	N	£100
507	Street Trading Consent	Pavement Licence (Grant)	N	£400

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
508	Street Trading Consent	Pavement Licence (Renewal)	N	£200
509	Sexual Entertainment Venue	Grant NOTE: £2167 Non refundable to be submitted with application, a further £1083 is due if application is approved to cover regulation.	N	£3,510
510	Sexual Entertainment Venue	Renewal, Transfer or Variation NOTE: £1484 non refundable to be submitted with application, a further £741 is due if application is approved to cover regulation.	N	£2,400
511	Boat Licence	Grant	N	£250
512	Boat Licence	Renewal or Transfer	N	£200
513	Scrap Metal Dealer	Site Licence Grant	N	£545
514	Scrap Metal Dealer	Site Licence Variation (Change of name and address)	N	£20
515	Scrap Metal Dealer	Site Licence Variation (Change of Manager)	N	£100
516	Scrap Metal Dealer	Site Licence (Replacement licence)	N	£15
517	Scrap Metal Dealer	Additional Site Grant	N	£170
518	Scrap Metal Dealer	Site Licence Renewal	N	£530

No.	Detail	Narrative	Set by Government Y/N	Charges inc VAT (where applicable)
519	Scrap Metal Dealer	Additional Site Renewal	N	£170
520	Scrap Metal Dealer	Collectors Licence Grant	N	£310
521	Scrap Metal Dealer	Collectors Licence Variation (Change of name / address)	N	£18
522	Scrap Metal Dealer	Collectors Licence Variation (Change of Vehicle)	N	£30
523	Scrap Metal Dealer	Collectors Licence (Replacement Licence)	N	£15
524	Scrap Metal Dealer	Collectors Licence Renewal	N	£300
525	Scrap Metal Dealer	Replacement Plate	N	£20

No.	Detail	Narrative	Set by Government Y/N	Comments	Charges inc VAT (where applicable)
526	Hackney Carriage & Private Hire	Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	If vehicle is wheelchair accessible there is a 25% reduction in fee	£355
527	Hackney Carriage & Private Hire	Electric/Hybrid Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	If vehicle is wheelchair accessible there is a further 25% reduction in fee	£265
528	Hackney Carriage & Private Hire	Private Hire Vehicle Annual Licence (Grant and Renewal) No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period.	N	If vehicle is wheelchair accessible there is a 25% reduction in fee.	£285
529	Hackney Carriage & Private Hire	Electric/Hybrid Private Hire Vehicle Annual Licence (Grant and Renewal)	N	If vehicle is wheelchair accessible there is a further 25% reduction in fee	£210
530	Hackney Carriage & Private Hire	Licence Transfer Following Change of Vehicle	N		£65
531	Hackney Carriage & Private Hire	Temporary vehicle transfer	N		£48
532	Hackney Carriage & Private Hire	Change of Vehicle ownership	N		£23
533	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Grant) No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N		£140

No.	Detail	Narrative	Set by Government Y/N	Comments	Charges inc VAT (where applicable)
534	Hackney Carriage & Private Hire	<p>Joint Hackney Carriage Private Hire Driver: 1 year (Renewal)</p> <p>No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.</p>	N		£125
535	Hackney Carriage & Private Hire	<p>Joint Hackney Carriage Private Hire Driver: 3 year (Grant)</p> <p>The first year (£135) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.</p> <p>Any further refunds will be dealt with on a case by case basis.</p>	N		£325
536	Hackney Carriage & Private Hire	<p>Joint Hackney Carriage Private Hire Driver: 3 year (Renewal)</p> <p>The first year (£119) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.</p> <p>Any further refunds will be dealt with on a case by case basis.</p>	N		£310
537	Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	Fee set externally. New drivers + every 6 months for renewals	£40
538	Hackney Carriage & Private Hire	Overseas Driver Licence Check	N		£15
539	Hackney Carriage & Private Hire	Vehicle Plate	N	Per plate	£20
540	Hackney Carriage & Private Hire	Vehicle Plate holder	N	Per holder	£15

No.	Detail	Narrative	Set by Government Y/N	Comments	Charges inc VAT (where applicable)
541	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 1 to 5 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable.	N		£100
542	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 6 to 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable.	N		£160
543	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) Over 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable.	N		£220
544	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 1 to 5 vehicles Licence lasts 5 years. The first year (£100) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N		£400

No.	Detail	Narrative	Set by Government Y/N	Comments	Charges inc VAT (where applicable)
545	Private Hire Operator	<p>Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 6 to 10 vehicles</p> <p>Licence lasts 5 years. The first year (£160) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.</p>	N		£690
546	Private Hire Operator	<p>Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 11 or more vehicles</p> <p>Licence lasts 5 years. The first year (£212) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.</p>	N		£970
547	Private Hire Operator	Variation to Operators Licence (within band) for PH Vehicles	N		£35.00
548	Private Hire Operator	<p>Variation to Operators Licence (outside of band) for PH Vehicles.</p> <p>The additional charge for the new band will also be payable.</p>	N		£35.00
549	Hackney Carriage & Private Hire	Replacement of licence or badge	N		£12.00
550	Hackney Carriage & Private Hire	Full Knowledge test re-sit fee	N		£50.00
551	Hackney Carriage & Private Hire	Part Knowledge test re-sit fee if one module needs to be redone	N		£25.00