

On-street Penalty Charge Notices

Please refer to the chart below that gives an explanation of the contravention code and indicates circumstances where cancellation will be considered, it is important to note that this information is for guidance and that each case will be considered on its individual merits

Contravention Code		Circumstances in which the cancellation of a Penalty Charge Notice (PCN) will be considered (marked ✓)					
		Blue badge holders No badge and or clock displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion if proof of a valid Blue Badge is provided	Loading/unloading Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre-ordered	Vehicle broken down Supporting information is normally needed to show that the vehicle was broken down and could not move	Vehicle stolen Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control	Pay & display (P&D) Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket	Permits Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit
1	Parked in a restricted street during prescribed hours	✓	✓	✓	✓		
2	Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force			✓	✓		
4	Parked in a meter bay when penalty time is indicated	✓		✓	✓		
5	Parked after the expiry of paid for time	✓		✓	✓	✓	
6	Parked without clearly displaying a valid pay & display ticket or voucher	✓	✓	✓	✓	✓	✓
7	Parked with payment made to extend the stay beyond initial time			✓	✓		
8	Parked at an out-of-order meter during controlled hours	✓	✓	✓	✓		
9	Parked displaying multiple pay & display tickets where prohibited				✓		
10	Parked without clearly displaying two valid pay and display tickets when required			✓	✓		
11	Parked without payment of the parking charge	✓	✓	✓	✓	✓	✓

Contravention Code

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Blue badge holders	Loading/unloading	Vehicle broken down	Vehicle stolen	Pay & display (P&D)	Permits
No badge and or clock displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion if proof of a valid Blue Badge is provided	Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre-ordered	Supporting information is normally needed to show that the vehicle was broken down and could not move	Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control	Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket or that a "cashless" parking transaction had been made	Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit

12	Parked in a residents' or shared use parking place or zone without either clearly displaying a valid permit or voucher or pay and display ticket issued for that place, or without payment of the parking charge	✓	✓	✓	✓	✓	✓
14	Parked in an electric vehicles' charging place during restricted hours without charging			✓	✓		
16	Parked in a permit space or zone without clearly displaying a valid permit	✓	✓	✓	✓		✓
18	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited				✓		
19	Parked in a residents' or shared use parking place or zone either displaying an invalid permit or voucher or pay and display ticket, or after the expiry of paid for time	✓	✓	✓	✓	✓	✓
20	Parked in a part of a parking place marked by a yellow line where waiting is prohibited	✓	✓	✓	✓		
21	Parked wholly or partly in a suspended bay or space			✓	✓		
22	Re-parked in the same parking place or zone within one hour (time may be varied) after leaving			✓	✓		
23	Parked in a parking place or area not designated for that class of vehicle			✓	✓		

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Loading/unloading
Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre-ordered

Vehicle broken down
Supporting information is normally needed to show that the vehicle was broken down and could not move

Vehicle stolen
Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control

Pay & display (P&D)
Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket or that a "cashless" parking transaction had been made

Permits
Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit

24	Not parked correctly within the markings of a bay or space			✓	✓		
25	Parked in a loading place or bay during restricted hours without loading		✓	✓	✓		
26	Parked in a special enforcement area more than 50cm from the edge of the carriageway and not within a designated parking place		✓	✓	✓		
27	Parked in a special enforcement area adjacent to a footway, cycle track or verge lowered to meet the level of the carriageway			✓	✓		
28	Parked in a special enforcement area on part of a carriageway raised to meet the level of a footway, cycle track or verge			✓	✓		
30	Parked for longer than permitted			✓	✓		
35	Parked in a disc parking place without clearly displaying a valid disc		✓	✓	✓		
40	Parked in a designated disabled person's parking place without displaying a valid disabled person's badge in the prescribed manner	✓	✓	✓	✓		
41	Stopped in a parking place designated for diplomatic vehicles			✓	✓		
42	Parked in a parking place designated for police vehicles			✓	✓		
43	Stopped on a cycle docking station parking place			✓	✓		
45	Stopped on a taxi rank			✓	✓		

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Vehicle broken down Supporting information is normally needed to show that the vehicle was broken down and could not move

Vehicle stolen Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control

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46	Stopped where prohibited (on a red route or clearway)			✓	✓		
48	Stopped in a restricted area outside a school, a hospital or a fire, police or ambulance station when prohibited			✓	✓		
49	Parked wholly or partly on a cycle track or lane			✓	✓		
55	A commercial vehicle parked in a restricted street in contravention of the Overnight Waiting Ban			✓	✓		
56	Parked in contravention of a commercial vehicle waiting restriction			✓	✓		
57	Parked in contravention of a bus ban			✓	✓		
61	A heavy commercial vehicle wholly or partly parked on a footway, verge or land between two carriageways			✓	✓		
62	Parked with one or more wheels on or over a footpath or any part of a road other than a carriageway			✓	✓		
63	Parked with engine running where prohibited						
99	Stopped on a pedestrian crossing or crossing area marked by zigzags			✓	✓		